

NORTHERN INDIANA COMMUTER TRANSPORTATION DISTRICT BOARD MEETING

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Public Session - 10:30 a.m. (CST)

BOARD MEMBERS PRESENT:

Joe McGuinness

Jim Arnold

Andrew Kostielney

Jerome Prince

Jeff Good

STAFF PARTICIPANTS:

Michael Noland

Chuck Lukmann, Esq.

Kelly Wenger Michael Rowe Tony Siegmund Steve Plesha

Nicole Barker

Justice Anderson Jessie Watts Jr.

Derrick Wright

OTHERS PRESENT

Steven Lyons-Passenger Greg Price-Passenger Tim Zorn-Post Tribune Andrew Steele-The Times Monica Gordan-Chicago State University Carrie Noland-Mr. Noland's Spouse Laurie Arnold-Mr. Arnold's Spouse

CALL TO ORDER

Chuck Lukmann, NICTD's General Counsel, called the meeting to order. Mr. Lukmann requested a roll call. Jim Arnold and Andrew Kostielney were present. Joe McGuinness, Jerome Prince, and Jeff Good attended electronically.

ELECTION OF BOARD OFFICERS

Mr. Lukmann advised that Joe McGuinness remains as NICTD Board Chairperson by statute. Mr. Lukmann requested nominations from the Board for Vice Chairman, Secretary, and Treasurer. Mr. Kostielney made a motion to elect Jeff Good as Vice President, Jim Arnold as Secretary, and Mr. Kostielney as Treasurer. The motion was seconded by Mr. Prince and passed unanimously

BOARD MEETING MINUTES

Mr. Lukmann requested a motion to approve the Board Meeting Minutes of November 22, 2021. Mr. Good made a motion to approve the board meeting minutes, Mr. Arnold seconded, and on roll call vote the motion passed unanimously.

PUBLIC COMMENT

Monica Gordan, Director of Government Affairs & Community Relations at Chicago State University, introduced herself and sent greetings from the President of CSU, Zaldwaynaka ("Z") Scott, Esq.

RESOLUTION 22-01 AUTHORIZING THE EXECUTION OF A THIRD AMENDED AND RESTATED GOVERNANCE AGREEMENT RELATED TO THE RAIL PROJECTS

Mr. Lukmann introduced Resolution 22-01 Authorizing the Execution of a Third Amended and Restated Governance Agreement Related to the Rail Projects (2) the Execution and Delivery of Certain Documents to be entered into in Connection with a Loan between the Indiana Finance Authority (IFA) and the United States Department of Transportation, an Agency of the United States of America, Acting by and Though the Executive Directors of the Build America Bureau, and (3) other Actions Related Thereto. As a result of the BAB Loan and changes in certain other circumstances since the effective date of the Current Governance Agreement, it has been proposed that the Current Governance Agreement be amended by entering into a Third Amended and Restated Governance Agreement Concerning Development of the Rail Projects by NICTD, the Indiana Finance Authority (IFA) and the Northwest Indiana Regional Development Authority (RDA).

Mr. Kostielney made a motion to accept Resolution 22-01 Authorizing the Execution of the Third Amended and Restated Governance Agreement, seconded by Mr. Arnold, and on roll call vote the motion passed unanimously.

PURCHASING (Procurement Recommendation Packet Attached)

Tony Siegmund, NICTD's Purchasing Manager, presented five recommendations to the Board. The purchasing items are listed in the recommendations that follow and the Board's vote was requested at the end of each recommendation.

The first item was a bid for rail for the upcoming 2022 construction season. The Staff recommended that that L.B. Foster Company of Pittsburgh, Pennsylvania be awarded the Contract for Rail 2022 in the amount of Two Million, Two Hundred One Thousand, Six Hundred Sixty-Four Dollars and 00/100 (\$2,201,664.00). The Staff requested that the Board grant the President the authority to issue the Notice to Proceed for Rail at his discretion.

Mr. Arnold made a motion to grant authority to the NICTD President to issue a Notice to Proceed for Rail at his discretion, seconded by Mr. Kostielney, and on roll call vote the motion passed unanimously.

The second item was a bid for Tie Plates for the upcoming 2022 construction season. The Staff recommended that A&K Railroad Materials, Inc. of Valparaiso, Indiana be awarded the Contract for Tie Plates in the amount of Five Hundred Sixty Thousand, One Hundred Seventy-Five Dollars and 00/100 (\$560,175.00). The Staff requested that the Board grant the President the authority to issue the Notice to Proceed for tie plates at his discretion.

Mr. McGuinness made a motion to grant authority to the NICTD President to issue a Notice to Proceed for Bussing Services at his discretion, seconded by Mr. Kostielney, and on roll call vote the motion passed unanimously.

The third item was a proposal for Turnouts. The Staff recommended that the District reject the bid for turnouts and re-bid, enabling the District to revisit the technical specifications and delivery dates. The only responsive bid received for turnouts was significantly over the District's budget. Discussions with the bidder and potential bidders led the District to believe that a change to the specifications and a revised delivery date could reduce the cost of this project significantly.

Mr. Good made a motion to reject the bid for Turnouts and re-bid, seconded by Mr. Kostielney, and on roll call vote the motion passed unanimously.

The fourth item was sole source procurement for ten (10) Pantographs. The Staff requested the Board grant the President the authority to enter into a Contract for an amount of One Hundred Ninety-Nine Thousand, Five Hundred Dollars and 00/100 (\$199,500.00) with Schunk Carbon Technology, LLC of Menomonee Falls, Wisconsin for Pantographs.

Mr. Kostielney made a motion to grant authority to the NICTD President to issue a Notice to Proceed for Pantographs at his discretion, seconded by Mr. Arnold, and on roll call vote the motion passed unanimously.

The fifth item was a sole source recommendation for West Lake Phase II Program Management Services. The District requested the Board grant the President the authority to approve Amendment 10 in the amount of One Million, Nine Hundred Twenty-Seven Thousand, Three Hundred Five Dollars and 00/100 (\$1,927,305.00).

Mr. Kostielney made a motion to grant authority to the NICTD President to approve West Lake Phase II Program Management Services, seconded by Mr. Arnold, and on roll call vote the motion passed unanimously.

TRANIST ASSET MANAGEMENT (TAM) PLAN

Kelly Wenger, NICTD Grant Administrator, discussed the proposed Transit Asset Management (TAM) Plan Performance Targets for 2022. Ms. Wenger reviewed NICTD's 2021 goals and achievements along with the 2022 proposed targets. Ms. Wenger added that NICTD will provide a revised TAM Plan later this year as stated within the Federal Transportation Administration regulations.

Mr. Kostielney made a motion to approve the 2022 Transit Asset Management (TAM) Plan Performance Targets for 2022, seconded by Mr. Arnold, and on roll call vote the motion passed unanimously.

PRESIDENT'S REPORT

2022 Business Plan

Mr. Noland introduced the 2022 Business Plan. NICTD's Business Plan includes a compilation of ridership projections, the operating and maintenance budget, and NICTD's Capital Plan.

Mr. Noland reviewed ridership and operations due to the Pandemic and discussed NICTD's predictions for 2022.

Ms. Wenger reviewed the Federal Operating Revenue/Expenses in comparison to 2021.

Capital Plan

NICTD's capital plan incorporates the federal grant funds expected to be received for the calendar years 2022 through 2027. The Capital Plan provided did not incorporate the funds that will be received from the infrastructure bill approved by Congress last fall. NICTD will update the Capital Plan once these funds are received. Mr. Noland briefly covered the Double Track NWI Project, the West Lake Corridor Project, South Bend Realignment, and State of Good Repair.

Over the next ten years, NICTD will be rehabilitating rolling stock. There are forty-one 1982 series cars. Thirty-two rehabilitated railcars will be used to operate the new West Lake service in 2025. The other nine will stay on South Shore Line's main line system. Once these cars have been rehabilitated, the cars will have over 50 years of useful life. These cars will have all new components including stainless steel on the outside, new seating, new windows, new floors, and new bathrooms. Once these 1982 series cars are completed, NICTD will start rehabilitating cars it purchased in 1990, followed by cars from 2000 and 2009.

NICTD is also involved in putting in a capacity enhancement to allow for additional service to be run on METRA's Electric District where NICTD operates service into Chicago. Metra is a quadruple track railroad until it reaches the terminal under Millennium Park. NICTD is working closely with METRA to transform one of the storage tracks and making it a fourth main line track. This bid for this work will go out in the next few months.

Additional State of Good Repair projects scheduled for 2022 include substation improvements, bridge rehabilitation, replacement rail, track equipment, mechanical shop roof, computer equipment, positive train control equipment, and track improvements. Several projects will rollover to the following year.

Mr. Noland gave an overview of other State of Good Repair projects scheduled from 2023-2027.

Mr. Kostielney made a motion to approve the 2022 Business Plan, seconded by Mr. Arnold, and on roll call vote the motion passed unanimously.

Double Track NWI and West Lake Corridor Project Updates

Mr. Noland gave a brief update on the Double Track NWI Project and West Lake Corridor Project.

Phase 1 and Phase 2 of the Double Track Construction will begin early March through the end of 2022. Phase 1 will begin in Michigan City to Dune Park, Phase 2 will be from Dune Park to Ogden Dunes. Phase 3 will begin in 2023 from Ogden Dunes to Tennessee Street in Gary. Start of revenue service is for the Double Track project is scheduled for spring of 2024.

Phase 1 of the West Lake Construction will begin in North Hammond in April of this year. Phase 2 will be in the Central Corridor around Ridge Road and Phase 3 will be the Southern portion of the line in 2023 through early 2025. Revenue service on West Lake is scheduled to start in the spring of 2025. NICTD staff, meets daily with construction management teams to oversee construction on both projects. WSP is leading construction management for Double Track. AECOM is leading construction management for West Lake.

Utility relocation is near complete for Double Track. West Lake utility is well underway. Property acquisition has been completed for Double Tack and West Lake. Relocation and demolition are near complete. Purchasing has secured supplies in advance to ensure the project are not impacted by supply chain issues.

COVID-19 Operations/Status

Mr. Noland gave a brief update on COVID-19 Operations. The mask mandate continues on the South Shore Line due to the extension of the Federal Transportation Security Administration mandate. Throughout the COVID-19 pandemic, SSL has invested a tremendous amount of time and resources into taking enhanced safety precautions and implementing new sanitization procedures for the health and safety of passengers as they return.

TICKET SALES, ADVERTISING, AND MARKETING REPORT

Nicole Barker, NICTD Director of Capital Investment & Implementation, presented the **Ticket Sales, Advertising and Marketing Report**. Ms. Barker discussed the changes in ticket sales. NICTD has reached 70% in Digital Sales.

Ms. Barker shared some new marketing posters from the "Connecting People" Campaign and the Notre Dame directory brochure for students at Notre Dame.

Ms. Barker concluded by sharing ridership from past events and events to look forward to in 2022 including "219 Day" on February 19 and Chicago St. Patrick's Day Parade on March 12.

OPERATIONS REPORT

Ms. Wenger summarized **Ridership**. Ms. Wenger detailed changes from 2019 our pre-pandemic year, 2020, and 2021.

Mr. Noland added 2021 shows a 2.8% increase in ridership over 2020 even thouth ridership in January, February, and part of March in 2020, were considered normal ridership in pre-pandemic conditions. As events start to open back up, NICTD anticipates ridership will slowly increase in 2022.

Derrick Wright, NICTD Chief Operating Officer, commented on **On-Time Performance**. Mr. Wright discussed the decrease in delays from 2021 versus 2020. NICTD has had a lot of preconstruction throughout the year. When construction begins, NICTD will start bussing passengers from Michigan City to Dune Park for most of 2022.

Mr. Wright added that NICTD has not had to remove any passengers onboard for refusing to wear a mask over the past several months. NICTD will continue to hand out masks free of charge to passengers that are in need of a mask. Passengers are reminded that mask mandate continues on the South Shore Line due to the extension of the Federal mandate

OTHER BUSINESS

None.

ADJOURNMENT

Mr. Kostielney made a motion to adjourn the meeting, seconded by Mr. Arnold, and on roll call vote, the motion passed unanimously. The next Board Meeting is scheduled for March 28, 2022.

Respectfully submitted,

Jim Arnold, Secretary



PROCUREMENT RECOMMENDATIONS

Track Department:

Bids:

- Rail
- Tie Plates
- Turnouts

Mechanical Department:

Sole Source:

• Pantographs

West Lake Corridor:

Sole Source:

• Program Management – HDR Engineering, Inc. – Amendment 10

RECOMMENDATION Track Department Rail

January 31, 2022

A. SCOPE

The Track Department has requested bids for rail for the upcoming 2022 construction season. Bids were solicited and a public bid opening was held at the Dune Park Offices and virtually on January 21, 2022.

B. ADMINISTRATIVE REVIEW

1. Legal Notifications

The request for rail was advertised throughout the region and nationally. The legal advertisements were placed in the following publications:

South Bend Tribune - South Bend, Indiana Herald-Dispatch - LaPorte County, Indiana Chesterton Tribune - Chesterton, Indiana Gary Crusader - Gary, Indiana The Times - Hammond, Indiana NICTD Plan Room

2. Bid Review

A total of thirty-one (31) packets were requested for rail prior to the bid opening. The request resulted in the receipt of two (2) bids.

3. DBE & Required Forms

The bids were evaluated for responsiveness to determine if they could be accepted for further review.

It was determined that the firms submitted all the necessary forms and were approved by the appropriate NICTD staff. All forms have been correctly submitted and were found to be within the guidelines set forth by the Federal Transit Administration (FTA).

Bidder	Eligible Bidder	Lower Tier	Non- Discrim.	Rest. Lobby	Drug Free	Buy America	Cert. of Qual.	Illegal Act.	Iran Invst.
L.B. Foster Company Pittsburgh, Pennsylvania	X	X	X	Х	Х	Х	Х	X	X
A&K Railroad Materials Valparaiso, Indiana	X	X	X	X	Х	Х	X	X	X

C. ENGINEERING REVIEW & PRICE ANALYSIS

The responsive Bids were evaluated for compliance to the technical specifications. Both bidders were determined to be responsible and met the technical specifications.

The lowest responsive and responsible bid for rail is L.B. Foster Company, with a bid of \$2,201,664.00. This is 2.69% (\$57,664.00) more than the engineer's estimate of \$2,144,000.00.

Company	Company Name		er Company	A&K Railroad Materials		
Description	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost	
New 115# RE Rail 1600' strings Head-hardened	12	\$30.69	\$589,248.00	\$31.53	\$605,376.00	
New 115# RE Rail 1600' strings	34	\$29.64	\$1,612,416.00	\$30.76	\$1,673,344.00	
Total Cost		\$2,20	1,664.00	\$2,278,720.00		

D. DELIVERY

L.B. Foster Company can meet the District's delivery schedule for July 1, 2022.

E. RECOMMENDATION

The Staff recommends that L.B. Foster Company of Pittsburgh, Pennsylvania be awarded the Contract for Rail 2022 in the amount of Two Million, Two Hundred One Thousand, Six Hundred Sixty-Four Dollars and $^{00}/_{100}$ (\$2,201,664.00).

The Staff is requesting that the Board grant the President the authority to issue the Notice to Proceed for Rail at his discretion.

RECOMMENDATION Track Department Tie Plates January 31, 2022

A. SCOPE

The Track Department has requested bids for tie plates for the upcoming 2022 construction season. Bids were solicited and a public bid opening was held at the Dune Park Offices and virtually on January 21, 2022.

B. ADMINISTRATIVE REVIEW

1. Legal Notifications

The request for tie plates was advertised throughout the region and nationally. The legal advertisements were placed in the following publications:

South Bend Tribune - South Bend, Indiana Herald-Dispatch - LaPorte County, Indiana Chesterton Tribune - Chesterton, Indiana Gary Crusader - Gary, Indiana The Times - Hammond, Indiana NICTD Plan Room

2. Bid Review

A total of eleven (11) packets were requested for tie plates prior to the bid opening. The request resulted in the receipt of three (3) bids.

3. DBE & Required Forms

The bids were evaluated for responsiveness to determine if they could be accepted for further review.

It was determined that one firm submitted all the necessary forms and was approved by the appropriate NICTD staff. All forms have been correctly submitted and were found to be within the guidelines set forth by the Federal Transit Administration (FTA). The second and third firms did not complete all necessary forms and were deemed unresponsive.

Bidder	Eligible Bidder	Lower Tier	DBE %	Non- Discrim.	Rest. Lobby	Drug Free	Buy America	Cert. of Qual.	Illegal Act.	Iran Invst.
A&K Railroad Materials, Inc. Valparaiso, Indiana	X	X	2%	X	X	X	X	X	X	X
L.B. Foster Company Pittsburgh, Pennsylvania	Х	X	-	X	X	X	X	X	X	X
Technology International Inc. Lake Mary, Florida	X	X	-	X	X	X	X	X	Х	X

C. ENGINEERING REVIEW & PRICE ANALYSIS

The responsive Bid was evaluated for compliance to the technical specifications. The bidder was determined to be responsible and met the technical specifications.

The lowest responsive and responsible bid for tie plates is A&K Railroad Materials, Inc., with a bid of \$560,175.00. This is 10.56% (\$53,515.00) more than the engineer's estimate of \$506,660.00.

A&K Railroad Materials, Inc.'s DBE amount is 2% (\$11,610.00).

Tie Plates – A&K Railroad Materials								
Description	Qty	Unit Cost	Total Cost					
Relay or New Plan 7 AREMA 13-inch Tie Plate for 5.5" Rail (115RE) Punching A - 8 Holes	38,500	\$14.55	\$560,175.00					

D. DELIVERY

A&K Railroad Materials, Inc. can meet the District's delivery schedule for July 1, 2022.

E. RECOMMENDATION

The Staff recommends that A&K Railroad Materials, Inc. of Valparaiso, Indiana be awarded the Contract for Tie Plates in the amount of Five Hundred Sixty Thousand, One Hundred Seventy-Five Dollars and $^{00}/_{100}$ (\$560,175.00).

The Staff is requesting that the Board grant the President the authority to issue the Notice to Proceed for tie plates at his discretion.

RECOMMENDATION Track Department Turnouts January 31, 2022

A. SCOPE

The Track Department has requested bids for Turnouts. Bids were solicited and a public bid opening was held at the Dune Park Offices and virtually on Friday, January 21, 2022.

B. ADMINISTRATIVE REVIEW

1. Legal Notifications

The request for turnouts was advertised throughout the region and nationally. The legal advertisements were placed in the following publications:

South Bend Tribune - South Bend, Indiana Herald-Dispatch - LaPorte County, Indiana Chesterton Tribune - Chesterton, Indiana Gary Crusader - Gary, Indiana The Times - Hammond, Indiana NICTD Plan Room

2. Bid Review

A total of fifteen (15) packets were requested for turnouts prior to the bid opening. The request resulted in the receipt of one (1) bid.

3. DBE & Required Forms

The bid was evaluated for responsiveness to determine if it could be accepted for further review.

It was determined that the firms submitted all the necessary forms and were approved by the appropriate NICTD staff. All forms have been correctly submitted and were found to be within the guidelines set forth by the Federal Transit Administration (FTA).

Bidder	Eligible Bidder	Lower Tier	DBE %	Non- Discrim	Rest. Lobby	Drug Free	Buy America	Cert. of Qual.	Illegal Act.	Iran Invst.
Voestalpine Railway Systems Nortrak LLC Cheyenne, Wyoming	X	X	2.14%	Х	X	Х	Х	X	Х	X

C. ENGINEERING REVIEW & PRICE ANALYSIS

The responsive Bid was evaluated for compliance to the technical specifications. The bidder was determined to be responsible and met the technical specifications.

The lowest responsive and responsible bid for turnouts is Voestalpine Railway Systems Nortrak LLC, with a bid of \$1,125,198.00. This is 70.48% (\$465,198.00) more than the engineer's estimate of \$660,000.00.

Voestalpine Railway Systems Nortrak LLC's DBE amount is 2.14% (\$24,080.00).

Description	Qty	Unit Cost	Extended Cost
No. 20 RH Panelized Crossover		\$371,656.00	\$371,656.00
	1	#106.260.00	ф106.260.00
No. 20 LH Panelized Gauntlet Turnout		\$196.368.00	\$196.368.00
	1	\$198,368.00	\$198,368.00
No. 20 RH Panelized Gauntlet Turnout	1	\$198,308.00	\$190,300.00
No. 20 Equilateral Panelized Gauntlet Turnout		\$180,403.00	\$360,806.00
140. 20 Equitateral I alletized Gauntiet Turnout	2		
		Total Amount	\$1,125,198.00

D. DELIVERY

Voestalpine Railway Systems Nortrak LLC can meet the District's delivery schedule for September 2022.

E. RECOMMENDATION

The Staff is recommending that the District reject the bid for turnouts and re-bid, enabling the District to revisit the technical specifications and delivery dates. The only responsive bid received for turnouts was significantly over the District's budget. Discussions with the bidder and potential bidders led the District to believe that a change to the specifications and a revised delivery date could reduce the cost of this project significantly.

RECOMMENDATION Mechanical Department Pantographs January 31, 2022

SOLE SOURCE RECOMMENDATION:

The Mechanical Department is requesting the sole source procurement for ten (10) Pantographs which are produced by the original equipment manufacturer, Schunk Carbon Technology, LLC. Pantographs are required components for NICTD's electrified EMUs. Without the required pantographs the railcars would be held out of service.

Schunk Carbon Technology, LLC sells these components and parts directly to the end user and does not use distributors. This is a sole source procurement due to commonality of parts. Prior testing has determined that the pantographs and parts are superior and best fit the needs of the District.

Item:	Item: Qty		Total		
Pantograph	10	\$19,950.00	\$199,500.00		

The District has reviewed the proposed pricing by Schunk Carbon Technology, LLC and has determined this pricing to be fair and reasonable based on previous orders of new pantographs.

The Staff is requesting the Board grant the President the authority to enter into a Contract for an amount of One Hundred Ninety-Nine Thousand, Five Hundred Dollars and $^{00}/_{100}$ (\$199,500.00) with Schunk Carbon Technology, LLC of Menomonee Falls, Wisconsin for Pantographs.

RECOMMENDATION

West Lake Program Management Services Sole Source

January 31, 2022

RECOMMENDATION:

The District executed the contract for West Lake Phase II Program Management Services to HDR Engineering, Inc. on December 12, 2018 for a not to exceed cost of \$11,000,000.00. Since this approval, multiple additional scope items have been identified to keep this project moving forward and are described below.

1. Program Management

- i) Multiple Reviews and Revisions of the P6 Schedule, SCC Workbook estimates and cash flow forecasts requested by NICTD and Project Partners
- ii) Multiple revisions to P6 Schedule requested by PMOC
- iii) Additional management plans and documentation
- iv) RDA Steering Committee Meetings, Budget Review Meetings and Schedule Review Meetings that were not included in Scope Section 1.2.B throughout 2019 and 2020

2. Design Build Procurement

- i) Technical Provisions Meetings with the RDA
- ii) Meetings with RDA/IFA/Legal
- iii) Coordinated DB Contract Exhibits
- iv) Multiple RDA reviews and revisions of technical provisions and contract documents
- v) Accelerated procurement schedule
- vi) Provided evaluation presentation and training for DB proposal reviews
- vii) Attended Technical Review Committee meetings
- viii) Prepared Questions & Answers Matrix
- ix) Assisted with clarification requests during evaluation of proposals

3. Additional Out of Scope

- i) Assisting with negotiations between NICTD and FHPRB
- ii) OK Champion 2020 Annual S106 update prior to amendment request
- iii) Technical provisions and conformed document revisions after bid opening because of negotiations with FHPRB
- iv) Basis of Design revisions because of negotiations with FHPRB
- v) MSF/EALM revisions because of negotiations with FHPRB
- vi) NICTD legal team conference calls because of negotiations with FHPRB

Amendment Description	Cost
E-Builder Software	\$364,472.00
2019 Additional Work Scope	\$203,140.01
2020 Additional Work Scope	\$144,324.55
Completion of Selected Mitigation	\$68,526.00
Additional E-Builder Licenses and On-Call Support	\$68,492.11
Additional Out of Scope Services	\$1,927,305.00

The District is requesting the Board grant the President the authority to approve Amendment 10 in the amount of One Million, Nine Hundred Twenty-Seven Thousand, Three Hundred Five Dollars and $^{00}/_{100}$ (\$1,927,305.00). This amendment has been approved by the RDA and IFA.